

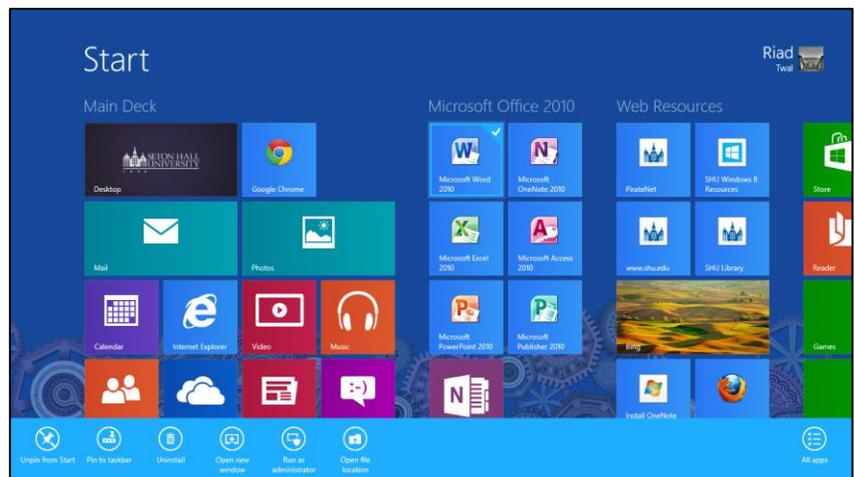
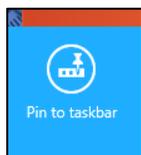
Windows 8 Desktop Shortcuts

On either the Samsung Series 5 Ultrabook or the Series 7 Slate running Windows 8, some individuals will find it helpful to have a shortcut to applications such as Microsoft Word or PowerPoint on the Desktop in addition to the Start Screen. The following guide demonstrates how to add application shortcuts to the Windows 8 Desktop.

1. The Windows 8 Start Screen is the default location for the Windows 8 OS. Applications such as Microsoft Word or PowerPoint can be launched by tapping or single-left clicking on the tile.



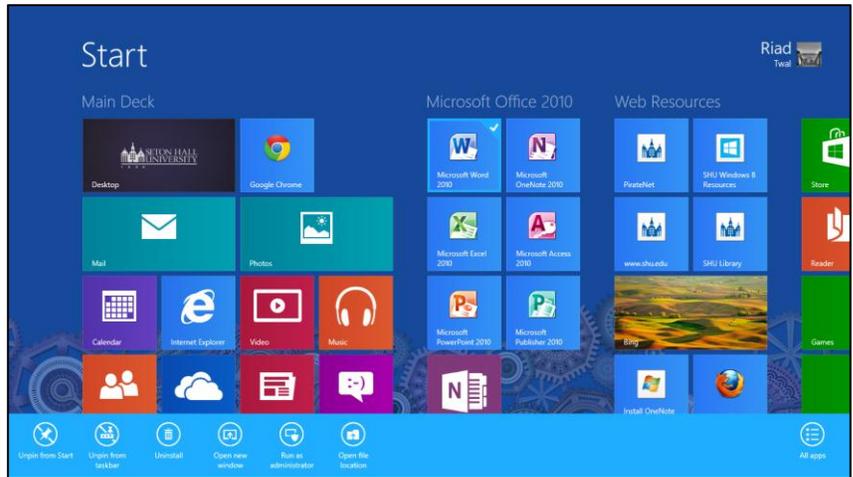
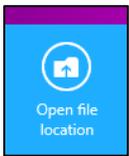
2. Right-clicking on a tile will display an options bar at the bottom of the screen. Selecting the **Pin to taskbar** option will add the application to the desktop taskbar (see #3).



3. By **Pinning to taskbar**, the application will be available on the Windows 8 Desktop via the taskbar at the bottom of the screen.

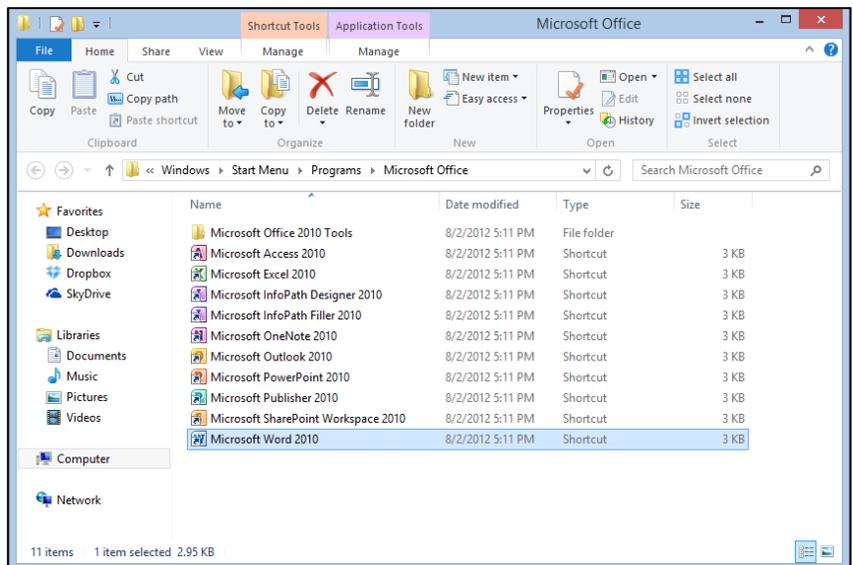


4. A second option is to add a shortcut to an application directly on to the Windows 8 Desktop. Get started from the Windows 8 Start Screen, right-click on the application you would like to make a Desktop Shortcut for, and select **Open file location**.

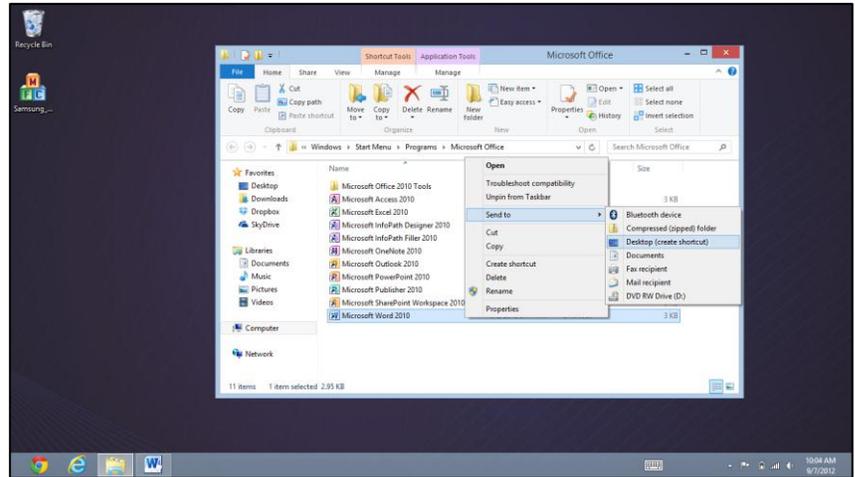
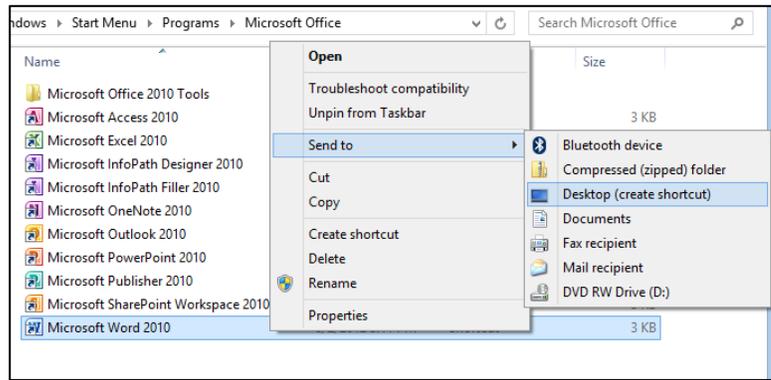


5. A window will open on the Windows 8 Desktop, containing the shortcut to the application in question.

TIP: Don't drag this shortcut to the desktop, this action will remove the associated icon from the Windows 8 Start Screen.



6. Right-click on the application that you would like to appear as a shortcut on the Windows 8 Desktop, then select **Send to: Desktop**.



7. A Shortcut to the application will now be available on the Windows 8 Desktop.

